



**ELECTION
PACKAGE** 2010



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Important Dates in 2010



Happening	Date	Time	Place (If Applicable)
Information Meetings	Monday, Jan 25	12:30-1:30	SUCCI Meeting Room
	Monday, Feb, 1		ACE Room 221
Nominations Commence	Friday, Jan. 22	9:00 am	Pick-up at SUCCI Office or print from www.succi.com
Nominations Close	Friday, Feb. 5	4:00 pm	Hand-in at SUCCI Office
Mandatory All-Candidates Meeting	Monday, Feb. 8	12:30-1:30 pm	Room C240, Shuniah Building
Campaigning Commences	Tuesday, Feb. 9	9:00 am	
Campaigning Closes	Tuesday, Feb. 23	4:00 pm	
Open Forum	Monday, Feb. 22	12:30-1:30	Shuniah Student Lounge
Advance Polling	Tuesday, Feb. 16	11:30 am - 2:30 pm	Shuniah Cafeteria McIntyre/Shuniah Cafeteria Residence
	Wednesday, Feb 17	11:30 am - 2:30 pm 4:30 pm - 7:30 pm	
	Thursday, Feb 18	11:30 am - 1:30 pm	
	Monday, Feb 22	9:00 am - 4:00 pm	ACE SUCCI Office
Election Day	Thursday, Feb. 25	9 am - 4 pm	Shuniah Cafeteria, McIntyre Cafeteria,
		10:30 am - 2:30 pm	
		11:30 am - 1:30 pm	Dorion Entrance, ACE Cafeteria
Term Of Office	May 1, 2010 - April 30, 2011		

Positions Available/Honourariums Honourariums paid September 2010 to May 2011

Position	Honourarium
President	\$20,000 plus summer employment (aprox \$9000)
VP Internal VP External	\$3,000 \$3,000 - possible option of summer employment for 1 VP
Director of Athletics	\$2,500
Director of Communications	\$2,500
Director of Special Events	\$2,500
Director of Student Wellness	\$2,500
Director of Residential Life	\$2,500
Senator of Business, Hospitality And Media Arts	\$2,500
Senator of Health Services & Community	\$2,500
Senator of Technology	\$2,500
Senator of Aviation	\$2,500
Senator of Negahneewin College	\$2,500

Eligibility



Any full time post secondary student at the Thunder Bay campus returning, Full Time in the Fall 2010 is eligible to run for a position on the board provided that he/she meets the requirements of the particular office. Candidates are required to have a minimum Grade Point Average of 2.0 and must be registered as a full time post secondary student with a minimum course load of 60%. This will be determined by the potential candidate's marks for the previous semester, as held by the official records in the Office of the Registrar of the college. Special consideration regarding the 60% course load requirement will be provided to a student confirmed by the College Learning Centre as a student with a disability and to a student who has received exemptions for courses in their full time post secondary program upon presentation of appropriate documentation.

An individual may hold the position of President for a maximum of two (2) terms of office. A full time President is eligible to run in the annual election for a second and final term. A full time President seeking re-election for their second and final term will not be required to have a 60% course load. A full time President can run as a candidate for another executive position on the board without meeting the 60% course load. Once elected to the position, it will be required that the successful candidate meets the criteria for that position.

A candidate running for a position of Senator must be a student in a program from the respective academic division. (see chart) A candidate running for position of Director of Residential Life must be a student living at Sibley Hall Residence through out their term of office. Once elected the above criteria must be maintained throughout the term of office.

Senate System

Senator	Programs		
Senator of Aviation	Flight Management Aircraft Maintenance	Aerospace Manufacturing Engineering Technology	Aerospace Manufacturing Engineering Technician
Senator of Technology & Trades	Architectural Technology Civil Engineering Technology Electrical Eng Technology - Computer Control Electronics Eng Technician - Computers Instrumentation Eng Technician	Pre-Technology Environmental Technician Forestry Technician Mining Techniques Construction Techniques Mechanical Techniques - Multiskilling	Motive Power - Automotive Motive Power - Heavy Equipment Power Engineering Technician Welding Techniques Apprenticeship Programs
Senator of Business, Hospitality and Media Arts	Business - Accounting Business - Human Resources Business - Marketing Business Admin - Accounting Business Admin - Marketing Human Resources Management	International Business & Trade Office Administration Culinary Management Hospitality Management Tourism and Travel Cook Apprentice	Amination Production Broadcasting Film Production Multimedia Production General Arts & Science
Senator of Health and Community Services	Bachelor of Science in Nursing Dental Assistant Dental Hygiene Medical Lab Assistant Medical Radiation Technology Paramedic	Practical Nursing Pre-Health Child and Youth Worker Developmental Services Worker Early Childhood Education	Educational Assistant Personal Support Worker Recreation Therapy Program Social Service Worker Law & Security Administration Police Foundations
Senator of Negahneewin College	Aboriginal Community Advocacy College Access Program	Native Child and Family Worker	



Becoming A Succi Board Member Information Meetings

If you are considering running for a student leadership position, you are encouraged to attend an information meeting. General information will be provided to respond to questions you may have about being a student leader. Specific information will include:

- Required office hours; honorariums
- Board Retreat (mandatory for all elected SUCCI Board Members)
- Your role as a student leader

(See Page 2 For Places and Times)

Employment Policy

Members of the SUCCI Board Of Directors are restricted from being employed with SUCCI, with the exception of employment through the Ontario Work Study Program. Students currently employed directly by SUCCI who assume a position on the Board Of Directors are required to resign from their employment position with SUCCI prior to the commencement of their term of office.

The President and Vice-President of SUCCI are not eligible to be employed through the Ontario Work Study Plan. Other members of the Board of Directors of SUCCI are eligible to be employed through the Ontario Work Study Plan. Those board members who meet the eligibility requirements for the Ontario Work Study Plan may not work at the SUCCI office or any area which may be perceived to be in direct conflict with their position on the Board Of Directors.

Board members may be employed during non-academic periods. The President and Vice President may qualify to be employed on a full-time basis by SUCCI for the summer period through the summer employment program at the established student employment rate.

Polling Stations - Election Day

Polling stations will be located in the Shuniah Building, McIntyre Building, Dorion Building and at the Aviation Centre of Excellence. Polling stations will be open Thursday, February 25, 2010 as follows:

Shuniah Building: 9 am – 4 pm

McIntyre Building: 10:30 am – 2:30 pm

Dorion Building, Aviation Centre of Excellence: 11:30 am – 1:30 pm

All-Candidates Open Forum

There will be a scheduled Open Forum to allow candidates to offer campaign speeches and to allow students to pose questions to the candidates. The Open Forum will be held as follows:

Monday, Feb. 22, 2010
SUCCI Lounge
12:30-1:30 PM

All candidates are encouraged to participate. For further information visit the SUCCI office in the Shuniah Building. A second Open Forum may be scheduled at the ACE Building.

To Qualify As A Candidate

Your Official Nomination Form, Nomination Sheets, Grade Point Average Verification Form, and a copy of your current class schedule must be completed and returned to the Chief Returning Officer or the Executive Director at the SUCCI Office no later than 4 p.m. on Friday, February 5, 2010. A list of qualified candidates will be posted at the SUCCI office by 10 a.m. on Monday, February 8, 2010.

Required Student Support To Be Nominated

President

Signatures and student numbers of 75 (seventy-five) members of the Student Union.

Vice-President

Signatures and student numbers of 50 (fifty) members of the Student Union.

Senators And Directors

Signatures and student numbers of 25 (twenty-five) members of the Student Union who are registered in the division you are being nominated to represent.

***** No person should nominate 2 (two) people for the same position. *****

***** No nominations will be accepted after 4:00 PM on Friday, February 5, 2010 *****



Mandatory All-Candidates Meeting

A meeting will be held on Monday, February 8, 2010 at 12:30-1:30 PM in room C240 in the Shuniah Building. The Chief Returning Officer will review campaign procedures and respond to any questions.



******* All candidates are required to attend. *******

Campaign Procedures

Campaigning Commences: Tuesday, February 9, 2010 at 9:00 AM

Campaigning Ends: Tuesday, February 23, 2010 at 4:00 PM

Campaigning shall be defined as an activity that promotes a candidate, either verbally, written, electronically, public display of materials in or around the campuses of the college, or gatherings which are intended for the purposes of public assembly. Campaigning must cease not less than twenty four hours prior to the opening of the polls. All campaigning shall be carried out in good taste and should not slander, or attempt to defame other candidates. Candidates are encouraged to campaign on the issues. Slander, libel and unethical campaigning are forbidden and are grounds for disqualification. Campaigning must be done in such a manner that will not harm others. Candidates will uphold the values, policies and procedures of SUCCI in their campaign. Candidates are expected to follow the Human Rights Code, the Discrimination & Harassment policies and the Charter of Students Rights and Responsibilities. Violation may result in disqualification. Candidates are expected to be professional and respectful to their peers. Campaigning which does not conform to these guidelines may be grounds for disqualification from the election for the offending candidate.

In order to assist candidates with their campaign SUCCI will make available to them an \$50 On Campus Printing Credit through the SUCCI Office. Candidates running for President or Vice President will have access to a \$100 On Campus Printing Credit. These credits are available for contested positions only.

*(Please see Denise in the SUCCI Office to discuss printing options. Posters can be submitted via email to miller@succi.com, please include **Election Posters** as your **subject line**)*

Candidates are requested to remove their campaign materials and shall refrain from campaigning 24 hours prior to Election Day. Consideration may be given, by the CRO, in terms of the efforts made to remove all campaign material within the given time.

Chief Returning Officer

The Chief Justice shall act as Chief Returning Officer, (herein after referred to as the CRO) in the annual elections. The primary responsibility of the CRO is to ensure the election is free, fair and effective. The CRO must operate with complete independence and no partisanship.

The CRO will:

- Administer the election with the assistance of staff
- Direct the polling clerks and election process
- Ensure that the election regulations are enforced
- Inform the students that a vote is being held, explaining how to exercise the



right to vote and generating interest in the campaign by means of advertising

- Organize an All Candidates' Debates & election information for the OPUS
- Respond to requests for information from students and candidates
- Decide on the measures to take following infractions of the election and campaign regulations
- Ask each candidate to identify key members of their campaign team
- Ensure that voting stands are set up in appropriate buildings occupied by members of SUCCI and that the times of the polling booths are advertised at least three days before elections are slated
- Think carefully before making the decision to disqualify a candidate to make sure of the facts and circumstances; consultation with an external individual is encouraged

In the absence of a Chief Justice, the Board of Directors may appoint another person to serve in the capacity of the Chief Returning Officer.

The CRO must be objective and unbiased in their activities during elections. At any time during the election, a candidate who has a complaint must put the complaint in writing and it should be signed by two witnesses. A candidate who wishes to address a decision or action taken by the CRO must make an appointment with the CRO. At this meeting, reasonable steps will be taken to resolve the issue.

The CRO for the 2010 Election is Chris Koza. Chris can be reached at cj@succi.com

Election Policy

A copy of the official Election Policy of the Student Union Of Confederation College Inc. is attached (see page 12).

Election Results

Election results will be officially announced at Thirsty Thursday on Thursday, February 25, 2010 at approximately 5 p.m. in Ryan Hall. All candidates and campaign teams are invited to attend. Election results will be officially posted on Friday, February 26, 2010 at 9:00 am at the Student Union of Confederation College Inc. office and online at www.succi.com.

Potential Candidate's Information

Please email this information to cj@succi.com, as well as, print a copy and hand it in with your nomination packages.



Name (please print)

Position Nominated For

Address

Phone Number

E-mail Address

Student Number

Program/division

Year

Platform

The information in your platform will be used for the Election Issue of OPUS and for platforms for Advance Voting. Please proof read your copy as it will be published exactly as you submit it.

Tell Us About Yourself. (50-word maximum)

Why Are You Running For This Position? (75-word maximum)

What Are Your Goals If Elected? (75-word maximum)

A photo is required for the Election Issue of OPUS & if elected for SUCCI Marketing purposes. The photo will be taken during the All-Candidates Meeting on Monday, February 8, 2009 at 12:30PM in room C240 in the Shuniah Building. (PLEASE dress appropriately, NO caps)

NOTE

All Candidates successfully elected to a position on the 09 -10 SUCCI Board of Directors will be required to participate in the following:

1. **Board Transitional Retreat Day**
Saturday, April 10, 2010 10am - 4pm
2. **Board Retreat Weekend**
September 24 - 26, 2010 (All Weekend Participation Required)

Grade Point Average Verification Form



PURPOSE: Article IV, Section III of the Constitution of the Student Union of Confederation College Inc. states: "candidates for any position as an executive member of the board are required to have a minimum Grade Point Average of 2.00. This will be determined by the potential candidate's marks for the previous semester, as held by the official records in the Office of The Registrar of the college. Once elected, this GPA must be maintained."

Consistent with this directive, all candidates for election to an executive (voting) position on the Board of Directors must complete this form in order to allow the Chief Returning Officer to verify their GPA.

The potential candidate's signature on this document gives their official permission to the Chief Returning Officer to verify that their GPA meets with the outlined requirements. The Executive Director shall only divulge whether or not the potential candidate meets the 2.00 GPA requirement. The actual GPA of the potential candidate is not to be revealed to the Chief Returning Officer.

GPA Requirement Met

Yes

No

Executive Director

Date

Potential Candidate's Signature

Date

Your Nomination Sheet, Potential Candidate's Information Form, Grade Point Average Verification Form and a copy of your class schedule must be completed and returned to the Chief Returning Officer or the Executive Director at the Student Union office no later than Friday, February 5, 2010 by 4:00PM. There will be a mandatory All-Candidates Meeting on Monday, February 8, 2010 at 12:30PM in room C240 in the Shuniah Building.

Official Nomination Form



We hereby nominate _____

for the position of _____
with the Board Of Directors of the Student Union Of Confederation College Inc. for the 2010-11 term.

Date:

Nomination Sheet

#	Student Name	Student #	#	Student Name	Student #
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
12			32		
13			33		
14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

***** Return form by Friday, February 5, 2010 by 4:00PM *****



#	Student Name	Student #	#	Student Name	Student #
41			61		
42			62		
43			63		
44			64		
45			65		
46			66		
47			67		
48			68		
49			69		
50			70		
51			71		
52			72		
53			73		
54			74		
55			75		
56					
57					
58					
59					
60					

***** Return form by Friday, February 5, 2010 by 4:00PM *****

Required Student Support To Be Nominated

President

Signatures and student numbers of 75 (seventy-five) members of the Student Union.

Vice-President

Signatures and student numbers of 50 (fifty) members of the Student Union.

Senators and Directors

Signatures and student numbers of 25 (twenty-five) members of the Student Union who are registered in the division you are being nominated to represent.

ELECTION POLICY

Approved: December 8, 2004



SECTION 1 – ANNUAL ELECTIONS – TIME & POSITIONS

Yearly elections will be held at the end of February for the following executive positions on the SUCCI Board of Directors:

President
Vice President - Internal
Vice President - External
Director of Communications
Director of Student Wellness
Director of Special Events
Director of Athletics
Director of Residential Life
Senator of Aviation
Senator of Business, Hospitality & Media Arts
Senator of Health & Community Services
Senator of Technology
Senator of Negahneewin College

SECTION 2 - ELIGIBILITY

Any full time post secondary student at the Thunder Bay campus is eligible to run for a position on the board provided that he/she meets the requirements of the particular office. Candidates are required to have a minimum Grade Point Average of 2.0 and must be registered as a full time post secondary student with a minimum course load of 60%. This will be determined by the potential candidate's marks for the previous semester, as held by the official records in the Office of the Registrar of the college. Special consideration regarding the 60% course load requirement will be provided to a student confirmed by the College Learning Centre as a student with a disability and to a student who has received exemptions for courses in their full time post secondary program upon presentation of appropriate documentation.

An individual may hold the position of President for a maximum of two (2) terms of office. A full time President is eligible to run in the annual election for a second and final term. A full time President seeking re-election for their second and final term will not be required to have a 60% course load. A full time President can run as a candidate for another executive position on the board without meeting the 60% course load. Once elected to the position, it will be required that the successful candidate meets the criteria for that position. A candidate running for a position of Senator must be a student in a program from the respective academic division. A candidate running for position of Director of Residential Life must be a student living at Sibley Hall Residence. Once elected the above criteria must be maintained throughout the term of office.



SECTION 3 – VOTING RIGHTS

Full time post secondary students at the Thunder Bay campus may vote for the positions of President, Vice-Presidents, Director of Student Wellness, Director of Communications, Director of Special Events and Director of Athletics. Members may vote for the Senator of the respective faculty in which they are enrolled. Any full time post secondary student who resides in Sibley Hall Residence may vote for the position of Director of Residential Life.

SECTION 4 – EX-OFFICIO REPRESENTATIVES & OASA REPRESENTATIVE

The Ex-Officio members shall consist of the Chief Justice, the Executive Director, the College Director, Student Success, the Faculty Union Representative, the Support Staff Union Representative, the Past President Representative and any person that may from time to time be appointed by the Board of Directors as an ex-officio position on the board.

The Oshki Anishnawbeg Student Association Representative shall be elected/or appointed by their respective constituent organization. This is an executive voting position on the SUCCI Board of Directors.

The above positions are not part of the annual SUCCI Elections.

SECTION 5 – CHIEF RETURNING OFFICER

The Chief Justice shall act as Chief Returning Officer, (herein after referred to as the CRO) in the annual elections. The primary responsibility of the CRO is to ensure the election is free, fair and effective. The CRO must operate with complete independence and no partisanship.

The CRO will:

- Administer the election with the assistance of staff
- Direct the polling clerks and election process
- Ensure that the election regulations are enforced
- Inform the students that a vote is being held, explaining how to exercise the right to vote and generating interest in the campaign by means of advertising
- Organize an All Candidates' Debates & election information for the OPUS
- Respond to requests for information from students and candidates
- Decide on the measures to take following infractions of the election and campaign regulations
- Ask each candidate to identify key members of their campaign team



- Ensure that voting stands are set up in appropriate buildings occupied by members of SUCCI and that the times of the polling booths are advertised at least three days before elections are slated
- Think carefully before making the decision to disqualify a candidate to make sure of the facts and circumstances; consultation with an external individual is encouraged

In the absence of a Chief Justice, the Board of Directors may appoint another person to serve in the capacity of the Chief Returning Officer.

The CRO must be objective and unbiased in their activities during elections. At any time during the election, a candidate who has a complaint must put the complaint in writing and it should be signed by two witnesses. A candidate who wishes to address a decision or action taken by the CRO must make an appointment with the CRO. At this meeting, reasonable steps will be taken to resolve the issue.

SECTION 6 – BALLOT PROCEDURES

Any ballots shall be considered spoiled if:

1. The ballot is not initialed by the polling clerk.
2. The ballot has more than one candidate chosen on it.
3. The ballot is illegible.

SECTION 7 - NOMINATIONS

The qualifications, (not withstanding those outlined in the constitution), for nomination for a position of the Board are as follows:

1. For President, nominations by 75 students.
2. For Vice-President, nominations by 50 students.
3. For Senators & Directors, nominations by 25 students. Nominations for Senators should be from their respective constituent group.

Students should not nominate more than one candidate for the same position.

SECTION 8 – VACANT POSITIONS

Any position vacant after the yearly elections may be filled by appointment, as per the guidelines in the constitution.

SECTION 9 – DISPUTE RESOLUTION

Any disputes arising out of an election shall be ruled upon by the CRO. The Ontario Elections Act may be used as a reference in settling disputes.

The CRO will rule on any disputes arising during the election process and their decision will be final. An appeal process exists for students wishing to appeal the election.

SECTION 10 – CAMPAIGNING



Campaigning shall be defined as an activity that promotes a candidate, either verbally, written, electronically, public display of materials in or around the campuses of the college, or gatherings which are intended for the purposes of public assembly. Campaigning must cease not less than twenty four hours prior to the opening of the polls. All campaigning shall be carried out in good taste and should not slander, or attempt to defame other candidates. Candidates are encouraged to campaign on the issues. Slander, libel and unethical campaigning are forbidden and are grounds for disqualification. Campaigning must be done in such a manner that will not harm others. Candidates will uphold the values, policies and procedures of SUCCI in their campaign. Candidates are expected to follow the Human Rights Code, the Discrimination & Harassment policies and the Charter of Students Rights and Responsibilities. Violation may result in disqualification. Candidates are expected to be professional and respectful to their peers. Campaigning which does not conform to these guidelines may be grounds for disqualification from the election for the offending candidate.

In order to assist candidates with their campaign SUCCI will make available to them a \$50 Printing Credit through the SUCCI Office. Candidates running for President or Vice President will have access to a \$100 Printing Credit. These credits are available for contested positions only.

Candidates are requested to remove their campaign materials and shall refrain from campaigning 24 hours prior to Election Day. Consideration may be given, by the CRO, in terms of the efforts made to remove all campaign material within the given time.

SECTION 11 – SCRUTINEERS

Each candidate may appoint one scrutineer to be present at the counting of the ballots. The CRO must be advised in writing, prior, to Election Day the desire of a candidate to have a scrutineer to be present during the counting of the ballots.

SECTION 12 – BALLOT COUNTING

The CRO and up to five election staff will assist with the ballot counting. One (1) scrutineer for each candidate may be present for the ballot counting procedure.

While the counting of the ballots is in process, scrutineers are required to remain in the room until completion of the ballot count. Scrutineers are asked to maintain confidentiality of the election results until official election results are posted and a public announcement made.

A scrutineer cannot be a voting member of the SUCCI Board of Directors. Each person in the room is permitted to scrutinize the ballot box seal or any of the individual ballots. Once the ballot counting has begun, no person can leave, or enter the room until the CRO determines the count to be finalized.

SECTION 13 – APPEAL PROCESS

The CRO will make final decisions on disputes arising during the campaign period and their decision will be final. If a candidate contests the results, it is suggested that a recount be scheduled.

A candidate wishing to appeal the election is required to submit their appeal in writing, setting out the basis of the disagreement and submit it to the Executive Director within three (3) business days following the Election.

The Executive Director will forward the appeal to the Board of Directors and a hearing will be held within 10 business days at an emergency business meeting of the Board of Directors.

The final decision of the current Board of Directors will be binding

